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மாவது நிருவாக, மாகாணசபைகள் மற்றும் உள்ளூராட்சி அமைச்சு

Ministry of Public Administration, Provincial Councils and Local Government

පළාත් සභා සහ පළාත් පාලන
අංශය

மாகாணசபைகள் மற்றும் உள்ளூராட்சி
ம்திவு

Provincial Councils and Local Government
Division

330, සුනිගන් පෙදෙස, කොළඹ 02.

330, யுனியன் மிளேஸ், கொழும்பு 02.

330, Union Place, Colombo 02.

දුරකථන
தொலைபேசி
Telephone

011-2305326

ෆැක්ස්
தொலைநகல்
Fax

011-2329725

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மின்னஞ்சல்
Email

secretary@pclg.gov.lk

වෙබ් අඩවිය
இணையதளம்
Website

https://mpclg.gov.lk/

මගේ අංකය
எனது இல
My No

PL/05/SA/01/07/2025

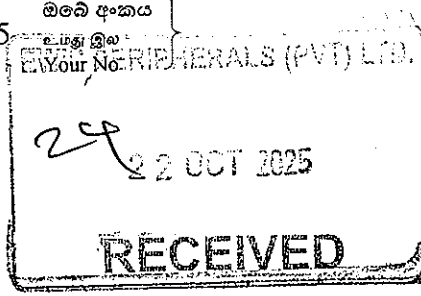
ඔබේ අංකය

EWIS PERIPHERALS (PVT) LTD.

දිනය
திகதி
Date

16.10.2025

Ewis Peripherals (Pvt) Ltd
Yathama Building
142, Galle Road
Colombo 03.



NO-PL/2025/G/Q/061

Quotation for supply of 'Toners' for use of the Ministry.

The Purchaser Secretary invites you to submit a quotation for supply of items as detailed in the Price Schedule.

1. The Supplier shall fill the blank places and shall sign where required.
2. Alternative offers shall not be considered. The supplier is advised not to quote different options for the same item but furnish the most competitive among the options available to the bidder.
3. Unless specifically stated all items must be priced separately in the Price Schedules.
4. The applicable VAT shall be indicated separately.
5. The Supplier shall furnish as part of its quotation the documentary evidence that the Goods conform to the technical specifications.
6. Quotations shall remain valid for the period of 30 days after the quotation submission deadline date.
7. Suppliers may submit their quotations by sealed envelopes addressed to the Purchaser.
8. The envelopes shall bear the following additional identification marks on the left top corner:
Quotation for **Toners use of the Ministry** (NO-PL/2025/G/Q/061)
address for submission of Quotations is Accountant (Supplies), Provincial Councils and Local Government Division, No: 330, Union Place, Colombo – 02.
9. Deadline for submission of quotations is 28/10/2025 at 02.00 pm
10. The Purchaser reserves the right to accept or reject any quotation, and to annul the process and reject all quotations at any time prior to acceptance, without thereby incurring any liability to bidders.
11. Order will be placed time to time Within the Quotation Valid Period.

Signature of Purchaser

SPECIFICATION - Toners

Line Item No	Description of Goods	Quantity	Unit price (Rs.)	Total Price (Rs)	VAT
01	Lexmark 503 HE -- (MS 310 - 610 Series)	05			
02	Lexmark 321	06			
03	Konika Minolta 367 (TN323)	06			
04	Pentum P 3305DW (TL - 425X)	05			
05	Tally Desk com 2610	02			
06	Pentum P3305	03			
Total					

.....
Name of Bidder:

.....
Signature of Bidder

.....
Date